

Call for Submissions – Peer Reviewed Articles

Pennsylvania Language Forum: Peer Review Process

Aim and Scope: *Pennsylvania Language Forum (PLF)* is PSMLA's annual publication. The journal features a selection of original scholarly articles that are chosen by a peer review process.

The Editorial Board of *PLF* welcomes original scholarly, research-based articles that address issues directly related to world language teachers in Pennsylvania. Topics may include original, empirical research studies and application of high-leverage practices in the World Language Classroom. Peer Reviewed articles should maintain a classroom relevance for world language educators at all levels in Pennsylvania. Articles focusing on language proficiency development are also of interest. Articles on literary topics or interdisciplinary topics are welcome, provided the article is focused on classroom applications. Dissertations should be refined and re-focused, as dissertations are too long and detailed for a published article. Research conducted in the K-12 classroom is highly encouraged.

Peer-Review Process: All manuscripts follow a blind review process and are first reviewed by the editor(s) of the journal and then sent for blind review by members of the Editorial Board.

Manuscripts must follow the submission guidelines below.

Manuscript Preparation Guidelines

1. Submissions must be original work that has not been previously published or be presently under review by another journal.
2. Submissions must be written in standard academic English. Authors should follow APA guidelines consistently. Use https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html as a reference as needed.
3. All submissions are initially read by the Editor(s) (first review) and then if deemed appropriate and *all* guidelines were followed, sent out to a group of appropriate experts for blind review. Submissions should include a title page as a separate document that includes:
 - a. Article Title
 - b. Article abstract
 - c. Name(s) of author(s)
 - d. Affiliation(s)
 - e. Language(s) taught
 - f. Intended level(s), when relevant
 - g. Release Form(s) for any images or materials (available at <https://psmla.org/pennsylvania-language-forum>)
4. The anonymity of the author(s) *must be ensured* by removing all identifiers from the manuscript. This can be done by referring to any identifying information as "Author X, University X, etc.)
5. All manuscripts must be submitted as .doc, docx, or rtf files. Use Times New Roman 12 point, double space.
6. Tables and Figures will be numbered sequentially and need to be prepared as either WORD or *jpeg* files. (Do *not* use *pdf* files for tables and figures.) They need to appear at the end of the article following References. Place a note [insert Table X/ Figure Y here] in text to indicate their suggested locations.
7. All in-text quotes require page numbers or paragraph sources for nonpaginated sources. Use *italics* for emphasis; not quote marks.
8. Word limitations are as follows: Title [15 words]; Abstract [150 words]; Key Words [5]; full article, [approximately 5,000 words (roughly 15 pages)].
9. Submissions must be submitted online using the submission link on the [PSMLA website](#).

10. All submissions will be acknowledged by the Editor(s) within 2 weeks of receipt.

11. Authors are responsible for securing publication rights when using images.

Submissions of empirical research for the peer-reviewed section of the journal should generally include the following sections

- Introduction
- Literature Review
- Methodology
- Discussion or Results
- Implications for the Classroom
- Conclusion
- Acknowledgements
- Reference / Works Cited

Additional article types may be accepted but should follow the general constructs of academic research and be applicable to the World Language Classroom in Pennsylvania.

	Exceeds	Meets Expectations	Further Development Required
Relevance	Article is very relevant and timely both to the Aim and Scope of the PLF and World Languages.	Article is relevant to Aim and Scope of PLF but some improvements should be considered by the editor(s).	Article topic not relevant to Aim and Scope of PLF.
Citations	Article is well cited, following APA citation guidelines as identified in the Author instructions.	Article is well cited, following APA citation guidelines, but there are a few errors that will require attention from the editors,	Article is missing citations or citations are largely inaccurate.
Mechanics	Article is very well-written, free of typographical or structural errors.	Article is well-written and free of typographical errors but may have a few sections that will require the editor(s) attention.	Article contains significant typographical errors or structural errors beyond what the editorial process can support.

Note:

For classroom-based studies (peer-reviewed or otherwise), the article must directly address how Institutional Research Board (IRB) or District permissions were obtained for student data. For further information on conducting classroom research, please see the Spring 2021 and Fall 2021 PA Language Forum for additional information.

Release forms are required for any photographs or materials (<https://psmla.org/pennsylvania-language-forum>)